



Failure Grade Form

Undergraduate and Graduate

Identification

This form can be filled in by hand. This form can also be computer printed. (Forms completed using some versions of the Mac Preview app may appear to lose data. The solution is to “flatten” the PDF in Preview by first printing it to pdf.)

When an ‘F’ grade is assigned to a student, enter the reasons on this form and **return the form to the Computer Science office (GOL, 3005).**

_____ Student Name	_____ Date
_____ Department	_____ Year Level
_____ Course Name	_____ Course Number
_____ Instructor	_____ Credits

Reasons for ‘F’ Grade

(See RIT Policy D17.0 –
Final Course Grade Disputes;
excerpt included at the end
of this form)

Signature of Instructor

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Taken from RIT Policy D17.0 – Final Course Grade Disputes

Introduction

Policy procedures related to student grade disputes can be informed by the following national best practices:

- The presumption that the instructor will evaluate a student's work based on individual student merit.
- An instructor's evaluation of student work is authoritative.
- A process exists for students to appeal the perception of unfair academic evaluation.
- The appeal process protects the prerogative of instructors and the rights of students to an appeal.
- The review of a student final course grade dispute should be by the instructor using the following procedures.