Application for Graduation

Undergraduate procedure only! This procedure is not for CS Grad Students. (Grad Students only need Application for Graduation form.)

You should apply for graduation at least one year in advance of the term you expect to finish your degree.

Procedure

1. Pick up the following forms from the Computer Science Office (GOL, Room 3005):
   a. Application for Graduation
   b. Exit Interview Survey
   c. Copy of your Computer Science Worksheet
   d. Your Course History sheet from SIS

2. Go to the Liberal Arts Student Services Office (LIB, Room 2220) and ask for an Official Audit of your Liberal Arts courses.

3. Using your Course History and your Official Audit from Liberal Arts, please fill out your CS worksheet with the grades and terms for each of the classes you have taken at RIT. Please include courses that you are currently registered for.

4. Fill out the Application for Graduation.

5. Fill out the Exit Interview Survey.

When you have completed steps 1-5

Return to the Computer Science Office and turn in all of the completed forms to Jason at the front desk:

- Your Application for Graduation
- Computer Science Worksheet (filled out the way you think it should be)
- Liberal Arts Official Audit
- Exit Interview Survey

The front desk staff will take a few minutes to review all of the forms with you and then schedule you for an Audit meeting with your Academic Advisor. The Audit meeting is mandatory and will take approximately 30 minutes.